

***Dumfries and Galloway Group of Advanced Motorists and Motorcyclists
Committee Members Attending 17 April 2007(✓)***

Position	Member	Attended	Apologies
President	Tommy Jardine	✓	
Group Chair	Alan Jones	✓	
Vice Chair	Graeme McColm	✓	
Secretary	Helen Cameron		✓
Treasurer	Allan Graham	✓	
Publicity & Events	Scott Anderson		✓
Publicity & Events	Russell Wears		
Minute Secretary	Anne Lind	✓	
Associate Coordinator	Peter Dodds	✓	
Motorcycle Coordinator	Andrew Bird	✓	
News Distribution	Christine Donaldson		✓
Committee	Charlie Allman		✓
Committee	John Donaldson		✓
Committee	Alan Dalrymple		✓

Dumfries and Galloway Group of Advanced Motorists and Motorcyclists

Committee Meeting Tuesday 17 April 2007

1. Apologies
 - a) see attached sheet
2. Previous Meeting on 19 February 2007 minutes - correction at 5) b) – It was stated that it had been checked that most groups have registered their registration as a charity.

The previous meeting minutes are thereafter adopted as a true record.

3. Matters arising from previous minutes:
 - a) The Group's Treasurer, AG, confirmed that payment has been received from the Kingdom of Fife Group.
 - c) The Group's Secretary, **HC**, is to confirm if a reply has been received from HQ regarding Disclosure Scotland.
 - d) The Chairman, AJ, confirmed that £3,250 has been received from the Voluntary Sector Scheme funding and placed in the Group's bank account. This was confirmed by a BACS remittance advice given to AG. Jamie Ferguson, Senior Community Development Officer, Dumfries and Galloway Council is our contact person.
As part of the funding requirements, our letter heading has been modified to include that the Group 'recognises the support of Dumfries and Galloway Council'.
 - e) **HC** to confirm if she has written to motorcyclists who have defaulted on their sponsored training programme (if an initial phone call had not been successful).
 - f) **HC** to confirm action regarding outstanding subscriptions.
 - g) **AB** has not had a reply from the IAM (Dave Shenton, Motorcycle section) in relation to funding
 - h) Lloyd/Honda, Carlisle will give some form of sponsorship for people who buy bikes from them.
 - o) **HC** to confirm action regarding writing to Robin Mair seeking closure on the issue of direct debit payments.
 - p) **RW** – outstanding action regarding pursuing road safety DVD/Education.

4. HQ Business

None

5. SNIGA Business

- a) **AJ** informed the meeting that he and Stewart Murray had attended the Scottish Regional and HQ Conference and were presented, on the Group's behalf, with a Outstanding Group Achievement Award (a silver salver and a cheque for £150.00). Peter Rodger, Chief Examiner, singled the Group out as the most successful group for young people.

6. Group Business

- a) AJ has written to Dumfries and Galloway Community Safety Partnership giving details of the draft annual financial report and the annual performance report, a copy of which has been given to the Treasurer (AG).
- b) AJ has received a letter from Amey confirming £650.00. AJ will invoice Crossflags for 10 SFL fast track young persons.
- c) AJ passed round a copy of the IAM Group Questionnaire analysis and looked for actions from the comments made.
 - i) **AB** to look into publicity event in town centre.
 - ii) **AB** suggested a half page 'Diary Page' in the Group's newsletter for regular events.
 - iii) The Group to make sure articles appear with photographs to publicise the Group. **AJ** to send a copy of Stewart Murray's article to Dumfriesshire Newspapers Group.
 - iv) **GMcC** – Jamie Woods £594.00 for radios for New Observers for Motorcyclists; £50.00 from Allan Grant, James Grant and Sons – more photo opportunities. **GMcC** to contact **SA** to organise photos
 - v) **AJ** proposed these items be added to the 'newsflash' on the website – **AJ** to give copies to **GW** for website. **HC** to send a letter of appreciation to James Grant and Sons and Jamie Woods.

- vi) Syllabus finalised for Newsletters.
 - vii) Proportional representation on the Group's Committee – **AJ** suggested that the Committee should have a balance depending of the numbers of members.
- d) Publicity
- i) George Goldie, OBE, had sent a letter of congratulations to the Group.
 - ii) **PD** proposed, **AB** seconded giving t-shirts to those people who had passed their Skill for Life. **GMcC** proposed, **AB** seconded inserting the 'It's cool to be skilful' on the back of the shirts.
 - iii) **AJ** has three more articles for **HC**.
 - iv) Jamie Carruthers, Dumfries Cruise, website host (www.iamdumfries.org.uk) now has facilities for audio and video clips. **GMcC** and **AB** to provide video clips and send to **GW** for website.
 - v) The Minutes also appear on the Website as well as the Group Rules, Strategy, Plan and an opportunity for visitors to the site to give feedback.
 - vi) **AJ** proposed and all attending agreed that **GW** be complemented on what he has achieved.
 - vii) **PD** and all attending agreed that **AJ** and **Les Kirkpatrick** be thanked for the presentations given at the recent Crossflags Associate Induction Evenings.
 - viii) Plan review over last year 2006/2007- **AJ** passed round a copy of the Plan/actions. He asked that everyone to think about a new set of actions for this year.
 - ix) **AJ** to ask **GW** for DVDs for petrol stations.
 - x) **ACL** to place plastic holders with Skill for Life forms in Ewart Library.
- e) Syllabus - **RW** had put together a possible programme for next year.
- f) Committee for next year – **SA** has decided he no longer wishes to be on the Committee. Two names were suggested for joining the Committee (JW and AJ)
- g) Money - The Group's balance currently sits at over £2,000 in excess of commitment. **AJ** asked the Committee to think of ways to use this money. **AB** proposed those joining via the IAM be given free membership next year.

7. AOB

- a) **AB** asked that the Committee think about which companies could be approached and for how much for funding for equipment. The costs of the vests/printing as below:
- | | |
|---------------------------------|------------------|
| £16.00 each for Observers x 10 | = £160.00 |
| £12.00 each for Associates x 20 | = £240.00 |
| Total | = £400.00 |
- b) **AJ** reminded the Committee of the £500.00 already received from the IAM, of which £300.00 has already been allocated. **AB** and **GMcC** to seek other funding.
- c) **RW** – Scottish Executive has not made a distinction between the AA Trust and the IAM. **RW** to contact Neil Greg, IAM Motoring Trust to ask him to give a talk or to attend a Committee meeting.

8. Date and time of next meeting

Tuesday 29 May 2007 at 7 pm in the Dalston Hotel